

Notice for Initial Provision of Services and Programs

This file is a PDF of the model form for the Notice for Initial Provision of Services and Programs.

This document *is not* designed to be completed electronically or edited. The main purpose of the PDF is to ensure stakeholders are able to review a properly formatted model form, regardless of access to Microsoft Word. The form may also be printed and filled out by hand as is, if desired.

Word documents that are “fillable” are also available for download on the Michigan Department of Education (MDE), Office of Special Education and Early Intervention Services website at:

www.michigan.gov/mde/0,1607,7-140-6530_6598_36168-236252--,00.html

The model form can be found on the following pages of this document. This instruction sheet is not part of the model form.

Notice for Initial Provision of Services and Programs

The *Individuals with Disabilities Education Act* (IDEA) mandates that the district provide written notice to the parent when the district proposes to initiate or change the educational placement of the student or the provision of a Free Appropriate Public Education (FAPE) to the student; or when they refuse to initiate or change the educational placement of the student or the provision of a FAPE to the student.

You are receiving this notice for: _____
(student name)

You are receiving this notice because we are proposing to implement your student's initial Individualized Education Program (IEP) with the IEP team meeting date of _____. **Parent consent is required for the initial provision of programs and services within 10 calendar days (see shaded box below to provide consent).** Pending receipt of parent consent, the programs and services will begin on _____ and will be located at _____.

Upon district signature (see bold box below), this notice and the student's IEP constitute the district's offer of a FAPE.

You are receiving this notice because your student was found ineligible for special education programs and services at the Individualized Education Program (IEP) team meeting, dated _____.

The IEP describes each evaluation procedure, assessment, record, or report used in this offer of a FAPE. In the course of the development of the IEP, other options (e.g., programs and services, supplementary aids and services) considered but not selected were:

Option Considered but Not Selected	Reason Not Selected

No other options were considered.

Other factors that are relevant to the district's proposal or refusal (describe): _____

There are no other factors that are relevant to the district's proposal or refusal.

If the IEP team has determined that programs and services will be provided in a district other than the student's district of residence:

The resident district authorizes the operating district _____ to conduct subsequent IEP team meetings.

The resident district will conduct subsequent IEP team meetings.

The Procedural Safeguards Notice you received when the district requested your consent for the initial evaluation describes protections under the IDEA. The Procedural Safeguards Notice is also available at www.michigan.gov/documents/mde/May09-ProceduralSafeguardsNotice_278611_7.pdf.

The following sources are available to assist you in understanding your rights:

X _____
 Signature of Superintendent or Designee Date

PARENT CONSENT

I give consent for the initial provision of special education programs and services.

I refuse consent for the initial provision of special education programs and services.

X _____
 Signature of Parent Date